Adobe® Connect™ Mobile 2.0 Getting Started

For Participants using tablet devices
Tap to type the **URL** for your meeting, or select from the list of meetings you have attended previously.

Tap Next.
Select Member if you have an Adobe Connect username and password combination.

Tap Enter to continue.
Adobe® Connect™ Mobile: Enter as a Guest

Select **Guest** to enter without a username and password. The host may have to approve your entry.

Tap **Enter** to continue.
A series of **Connecting** messages will appear. Then you will enter the Adobe Connect Meeting room.
Upon entering a meeting, you see an **Overview** of the activities taking place in this meeting.
To interact with a pod, tap an icon in the navigation panel or tap the pod.
The number of attendees is displayed on the **Attendee List** icon. Tapping the **Attendee List** icon lists everyone in the meeting and their roles.
To view options to collaborate with others, tap a name. Tap **Start Private Chat** to send a message to another person.

Private messages are direct conversations, and not displayed to others. This option may not be available if the host has restricted private chat.
To see the list of attendees broadcasting their video cameras, tap **Video Pod**.

The video feed highlighted in blue is streaming continuously. All others are paused. Tap the **Play** button on top of any video feed to switch feeds and actively watch another attendee.

Video that appears paused but has no Play button has been paused by the broadcaster and cannot be made active until that user resumes his/her or the feed.

The active speaker indicator appears in a video feed windows when the user is broadcasting audio, regardless of whether his camera feed is streaming. Tap to switch video feed views to the active speaker when desired.
Adobe® Connect™ Mobile: Focus on Chat

The number of unread chat messages is shown in a blue box on the Chat Pod icon. Tap the conversation bubble to focus on the Chat Pod.

Tap in the text box to access your keyboard and Type chat messages.
To open notes, tap the Notes Pod icon.

You can edit a note if the host has given you the permission to contribute. To edit an existing note, tap on its content.
If multiple notes are available, to open a note, tap the **title** of the note.

Swipe the notes details to the right to read the titles.
To view and participate in polls, tap the Poll icon.

Two polls are available for input in this example. Tap each poll name, and tap the buttons or boxes to input answers.

Swipe the poll details to the right to read the titles.
During a meeting the host can display new tools and pods, which may appear in new or different locations. This is called a **Layout change**.

When a host changes the layout, you return to the **Overview** of the activities taking place in this meeting.
Help and logout options are available from the **Options** menu.

**Help** is available online. **Log Out** is used to exit the meeting.
Adobe® Connect™ Mobile: Additional Functions Enabled

The host can enable additional collaboration options: **Telephony, Camera, and Microphone.**

On a tablet device, these options appear on a panel on the left.

Retirement Plan

- As a new employee you will be enrolled in the Meridien 401(k) plan
- Meridien will also contribute to the plan
- The final fund is dependent on stock market performance
Tap the **Microphone** icon to begin broadcasting audio using VoIP.

**Retirement Plan**

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Adobe® Connect™ Mobile: Active VoIP Broadcast Indicator

A blue Microphone icon indicates that you are actively broadcasting audio using VoIP.

Retirement Plan

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Adobe® Connect™ Mobile: Stop Broadcasting VoIP Audio

To stop broadcasting audio, tap the blue microphone icon and tap Disconnect my microphone.

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Adobe® Connect™ Mobile: Video Broadcasting Enabled and Preview

To preview your video broadcast, tap the Camera icon. To start sending your camera feed, tap Broadcast.

You can broadcast only if the host has given you permissions to use your web camera.

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Adobe® Connect™ Mobile: Active Camera Broadcast Indicator

A blue Camera icon indicates that you are actively broadcasting video.

Retirement Plan

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To pause or stop video broadcast, tap the **Camera** icon and tap **Pause** or **Stop** as desired. Tap **Broadcast** to resume again, or **Stop** to end your video feed.

On devices that have both front and rear cameras, to switch between them, tap the **Switch Cameras** icon.
The **Telephone** icon is visible only when the host has provided an integrated telephone conference line for the meeting. The Join teleconference dialog will appear automatically when an integrated call is started, which may be immediately upon entry to the room.

To open the Join teleconference dialog, tap the **Telephone** icon.

Enter your full phone number, and tap **Call my Phone**.

You will receive a call from the meeting, and will not need to provide a conference code or password.
Adobe® Connect™ Mobile: Connected to Telephone Conference

A blue Telephone icon indicates that you are connected to the integrated conference call.

Retirement Plan

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Tap the **Telephone** icon to **Mute** your line, or to **Hang Up** the call.

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Adobe® Connect™ Mobile: Muted Telephone Conference Connection

A Telephone icon with a strikethrough indicates that your telephone line is muted.

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Adobe® Connect™ Mobile: Unmute Telephone Conference Connection

Tap the **Telephone** icon to **Unmute** your line or to **Hang Up**.

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Attendees can **Raise Hand** during the meeting or **Agree/Disagree** with the presenter/host.

When an attendee has selected a Raised Hand, or other collaboration feedback, the corresponding icon is displayed in blue.

The attendees can also request that the presenter/host **Speak Louder, Speak Softer, Speed Up** and **Slow Down**, and indicate **Laughter** or **Applause**.